

# **PMP®/CAPM®** Certification

Looking to pass the PMP® or CAPM® exam on your first try? We have helped thousands to pass the exam on their first try. We are one of the top training provider of PMP®/CAPM® training. Our instructor led training is perfect for anyone looking to learn the many processes, terminology, and real world application needed to pass the exam.



	Technical Institute of America	Other Training Companies
Small Class Size	<b>V</b>	(classes with 18+ students)
PMI Authorized Courseware	<b>V</b>	(unauthorized courseware)
5 Days of Training	<b>V</b>	(most offer 4 days)
Flexible Schedule(Weekday, Evening, and Weekend)	<b>V</b>	(Just Weekday classes)
Meets 35 hours of Project Management Education	<b>~</b>	✓
Get your application done and submitted on the last day of the course	<b>V</b>	(no help with your application)
Instructor with real world Experience	<b>V</b>	(Instructors with no real world Experience)
Lowest price guaranteed	<b>V</b>	(Most schools are above \$1800)
100% money back guarantee, if you are not happy with the course after the first day	<b>V</b>	(If you are not happy with the course, you will not get are a full refund)
Live instructor led training	<b>V</b>	×
Licensed School	<b>V</b>	(Unlicensed, unauthorized training)
Documented 97% passing rate	<b>V</b>	(Most claim to have a high passing rate but can't prove it)
Online and Classroom, live instructor training	<b>V</b>	(Just classroom or online classes)
Realistic Mock Exam	<b>V</b>	(No Exam or unrealistic)
Over 700 practice questions	<b>V</b>	(Most offer a few questions to practice)
Allows you to speak to the instructor before you start the class.	<b>V</b>	(You never meet the instructor until the class starts)
Free retake of the course if you don't pass the exam on your first try	<b>V</b>	(no retakes allowed)



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#### Reasons for taking the course with us:

- Small class size. This will allow for great personal training with our instructor.
- Over 700 practice questions in the course.
- Classroom training in New York City or online training throughout the country. Our online class is a live training event with our instructor. Click here for more information about our Live online class.
- PMI Authorized courseware and training method. PMI has reviewed our courseware for accuracy and quality.
- 5 full days of training. Course includes a full length 4 hour, 200 question mock exam, that allows students to know their weak and strong points. Some training centers try to cram the training into 2 days or 4 days.
- The most flexible schedule. If you cannot attend a few of our classes, you can do a makeup in any of other classes, which includes evening, weekend, or weekday courses.
- This training meets the requirement for the 35 hours of project management education required by PMI before taking the PMP.
- We help all students fill out their application. We will work with you individually to complete your application. We can work with you before the course starts or during the course to complete your application. We actually submit the application for you after we check to ensure the accuracy of the information on the application.
- Great instructor. Our PMP Certified Instructors all has over 10 years of experience as project managers and instructors. Call us to speak to one of our instructors about our teaching methods, and how we able to maintain a 97% passing rate.
- This is not a lecture only class. We use a combination of group activities, discussions and exercises to enforce what you learn. This will allow you to apply the PMI knowledge areas to real world Project Management.
- Help after the class. Work with the instructor after the class to help you pass the exam.
- Our customized presentation slides, which summarizes the entire PMBOK® Guide.
- Affordable cost. Some places charge more than double for less quality training. As a PMI Registered Education Provider you are sure to get PMI approved quality training.
- If you are not satisfied with this course after the first day, we will refund the full amount of your tuition, no question ask. No other school or training facility will make this same offer.
- We are a true training center with a real physical location. Most other providers rent hotels to hold their courses. They are here one moment and gone the next.
- We currently maintain a documented 97% passing rate for all of our students.
- If you don't pass the PMP or CAPM exam on your first try, you can retake our course for free.

#### Lesson Plan with Activities:

#### Lesson 1: Introduction

- PMP® requirement and how to apply for the exam.
- How to successfully fill out the application.
- Exam study plan, and tips how to pass on your first try.
- Maintaining your PMP® status.



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#### Lesson 2: Project Management Introduction

- Project Management terms
- PMBOK v4 changes.
- Understanding inputs, tools, and outputs.
- Project managers power
- Project Management Methodology
- Process groups and knowledge areas.

#### Lesson 3: Integration

- Develop Project charter
- Develop Project Management Plan
- Direct and Manage Project Execution
- Monitor and Control Project Work
- Perform Integrated Change Control
- Close Project or Phase
- End of Lesson Practice Questions
- Activity: Class discussion about using the processes listed in the PMBOK® Guide in your organization and benefits of a formal project management methodology.

#### Lesson 4: Scope Management

- Collect Requirement
- Define Scope
- Create WBS
- Verify Scope
- Control Scope
- Scope Management
- End of Lesson Practice Questions
- Activity: Writing a scope management plan and scope statement for a project.

#### Lesson 5: Time Management

- Define Activities
- Sequence Activity
- Estimate Activity Resources
- Estimate Activity Duration
- Develop Schedule
- Control Schedule
- End of Lesson Practice Questions
- Activity: Creating a project schedule and working through a network diagram.



# Lesson 6: Cost Management

- Estimate Costs
- Determine Budget
- Control Costs
- Activity: Creating a budget and using Earned Value for reporting purpose.

# Lesson 7: Quality Management

- Quality Terms and Philosophies
- Plan Quality
- Perform Quality Assurance
- Perform Quality Control
- End of Lesson Practice Questions
- Activity: Creating a quality management plan, checklists and the best methods to ensure quality is maintain on your project.

# **Lesson 8: Communication Management**

- Project manager's role in Communications
- Identify Stakeholders
- Plan Communications
- Distribute information
- Manage Stakeholder Expectation
- Report Performance
- End of Lesson Practice Questions
- Activity: Creating a Communication management plan. Class discussion about how to handle and resolve project team conflicts.

# Lesson 9 Human Resource Management

- Develop Human Resource Plan
- Acquire Project Team
- Develop Project Team
- Manage Project Team
- End of Lesson Practice Questions
- Activity: Creating a staffing management plan

# Lesson 10: Risk Management

- What can be a Risks to Projects
- Identify Risks
- Perform Qualitative Risk Analysis
- Perform Quantitative Risk Analysis
- Plan Risk Responses
- Monitoring and Control Risks
- End of Lesson Practice Questions
- Activity: creating a risk management plan. Do an actual qualitative and quantitative risk assessment. Determining risk mitigation strategies.



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# Lesson: 11: Procurement Management

- Procurement Roles
- Plan Procurements
- Conduct Procurements
- Administer Procurements
- Close Procurements
- End of Lesson Practice Questions
- Activity: creating a procurement management. How to conduct a bidder's conference. How to create an elevation matrix for selecting the best vendor

# Lesson 12: Ethics

- PMI Code of Conducts
- End of Lesson Practice Questions
- Activity: Class discussion about the PMI code of conduct what you should be doing as a PMP

### Lesson 13: Exam Review and Mock Exam.

- Knowledge areas review
- Testing taking tips
- Activity: 200 question mock exam.